## LOOKING FOR AN ON-CAMPUS JOB?

1 – Log in or register now for your personal account on the <u>College Central Network</u> for Ringling College of Art and Design. Links to CCN are also on the Career Services website at:

http://www.ringling.edu/talent.

- 2 Click "Search for Opportunities Posted to My School" On-campus jobs along with many other freelance, internship and part-and full- time local opportunities are posted here throughout the year...
- 3 To view ONLY on-campus jobs the easiest way to search is to enter "Ringling College" in the "company" line on the "JOB SEARCH" form. DO NOT enter any other criteria for this search.

Students may work up to 20 hours per week during the academic year. Jobs are posted throughout the semester with the majority of opportunities being posted in early August. Hiring is determined by your qualifications for the job and your class schedule.

In order to work, you MUST have: documents for Proof of Eligibility to work in the United States; your <u>ORIGINAL</u> Social Security Card for payroll. All on-campus jobs pay hourly rates above the national minimum wage and include an employee discount for the Ringling Bookstore.

You may print out the application to apply directly to the office or department listed in the job description or pick up and application in the Center for Career Services.

The Center for Career Services is located on the 2<sup>nd</sup> Floor of the Ulla Searing Student Center 941-359-7502 talent@ringling.edu/talent http://www.ringling.edu/talent