

**2018 RINGLING COLLEGE STAFF & SCHOOL OF
CONTINUING STUDIES INSTRUCTORS
EXHIBITION SUBMISSION INSTRUCTIONS**

**DROP-OFF: Monday-Tuesday, August 21-22 at Willis Smith
Gallery**

**2018 Annual Ringling College Staff & Ringling College School of Continuing
Studies Instructors Exhibition at Willis Smith and Basch Galleries**

- **Exhibition Dates: August 31 - October 3, 2018**
- **Opening Reception: Friday, August 31, 4:00-6:00 pm**
- **Drop Off: Monday, August 21 and Tuesday, August 22 - Deliver all work with entry form to Willis Smith Gallery in the Larry R. Thompson Academic Center from 10:00 am to 4:00 pm.**

The electronic entry form is available to fill out from now through August 9. Please download form, fill out all the information about the work you will deliver to the gallery and include a link to your website or blog, as well as your email address and phone number.

Bring three copies of the entry form and attach one to the back of each work.

ENTRY FORM:

Download entry form from the link below. (Form is interactive when downloaded):

https://www.dropbox.com/s/ymmrsm7i72pjkh/Faculty_Staff_loanForm2018.pdf?dl=0

Entry limitations per artist: One not to exceed 48 inches wide; two not to exceed 24 inches wide each. Height should not exceed 5 ft.

Open to: Ringling College Staff and Ringling College School of Continuing Studies Instructors.

If you are also an instructor in the degree program at Ringling College, you may choose between this exhibition and the Faculty exhibition, but may not submit to both.

Work shall have been completed since September 2017

In order to better promote your work please submit images by August 1 (at least 300 dpi) to Tim Jaeger: tjaeger@ringling.edu.

Pick-up: Thursday, October 4 and Friday, October 5, 10:00 am - 4:00 pm