

## 2018-19 Verification Worksheet - Dependent Student

Your financial aid application was selected for review in a process called “verification.” In this process, the Office of Financial Aid will be comparing the information provided on this form and on your 2016 IRS Tax Transcript with the information reported on your FAFSA. Your IRS Tax Transcript is not required if you used the IRS Data Retrieval Tool (DRT) on the FAFSA and did not change the information you transferred.

Submit this completed worksheet and any other requested documents within two weeks to avoid a delay in disbursement of your financial aid. You may transfer your 2016 tax information directly from the IRS to your FAFSA at [www.fafsa.gov](http://www.fafsa.gov) (using the DRT) or you will be required to submit an IRS Tax Return Transcript (not a copy of your tax return). We highly encourage utilizing the DRT as it is the fastest, easiest, and most secure method of meeting verification requirements. Refer to section D for more information.

### A. Student Information

Last Name	First Name	M.I.	XXX-XX- Social Security Number	Date of Birth
Street Address		City	State	Zip Code
Email Address			Phone Number	

### B. Family Information (Use extra page if necessary to list family members)

List all the people in the parent household who will be supported by your parent(s) between July 1, 2018 and June 30, 2019. Be certain to include:

- Your parent(s) (include step parent) and yourself (even if you do not live with your parents).
- Your parent’s other children (if they will receive more than half their support from your parent(s) or are considered dependent students when they apply for federal financial aid). *Don’t include children for whom child support is paid, nor foster children.*
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to do so between July 1, 2018 and June 30, 2019. Do not include foster children.

Relationship to Student	Name	Age	College Attending 2018-19 (at least half-time)
<i>You (self)</i>			<i>Ringling College of Art and Design</i>
<i>Parent 1</i>			
<i>Parent 2(if applicable)</i>			
<i>Siblings/Others</i>			

### C. Child Support - RECEIVED OR PAID

- Did your parent **receive** child support in 2016? If yes, list the total amount received for all children in 2016: \_\_\_\_\_
- Did your parent **pay** child support in 2016? If yes, complete the following chart:

Person Who Paid Child Support	Child’s Name/Age	Person to Whom Support Was Paid	Annual Amount Paid
			\$
			\$
			\$

(If child was reported in the Family Household Information on page 1, please *do not* include child support paid here.)

**D. Tax Filing Status**

Please do not submit this Verification Worksheet until one of the following has been completed and do not leave section blank:

Student	Parent(s)	
<input type="checkbox"/>	<input type="checkbox"/>	<i>I have</i> used the IRS Data Retrieval Tool on <a href="http://www.fafsa.gov">www.fafsa.gov</a> and did not change the transferred data.
<input type="checkbox"/>	<input type="checkbox"/>	<i>I have</i> attached a 2016 IRS Tax Transcript. We cannot accept copies of tax returns. Please use the IRS Data Retrieval Tool, if eligible, to avoid delays. To obtain an IRS Tax Transcript go to <a href="http://www.irs.gov/Individuals/Get-Transcript">http://www.irs.gov/Individuals/Get-Transcript</a> or call the IRS at 1-800-908-9946.
<input type="checkbox"/>	<input type="checkbox"/>	<i>I have not and am not required</i> to file a 2016 federal tax return. Please attach a Verification of Nonfiling Letter from the IRS (this can be obtained from the IRS website above and is only required from the parent if they did not file – not the student). <b>You must complete the chart below as well!</b>

If you have worked but WERE NOT REQUIRED to file a 2016 federal income tax return, list below your employer(s) and any income received in 2016. You are required to attach a copy of any W-2(s) received by your employer.

\*\*\* If any item does not apply, enter "N/A" for Not Applicable where a response is requested, or enter 0 in an area where an amount is requested.

STUDENT	Amount earned in 2016
Employer's Name or Source of Income	\$
	\$
	\$

PARENT	Amount earned in 2016
Employer's Name or Source of Income	\$
	\$
	\$

**F. SNAP Information (Food Stamp Benefits)**

Did anyone listed in "Family Information" (Section B) receive benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly food stamps) in 2016 or 2017?  YES  NO

**G. Sign This Worksheet**

I certify that all information reported to qualify for federal student aid is complete and correct. I understand that if I purposely give false or misleading information on this worksheet, I may be fined, sentenced to jail or both.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

**\*\* BEFORE SUBMITTING, BE SURE THIS FORM IS COMPLETELY FILLED OUT AND YOU HAVE LEFT NOTHING BLANK! THANK YOU\*\***

Please submit this completed, signed form and required documents to: Ringling College of Art and Design, 2700 North Tamiami Trail, Office of Financial Aid, Sarasota, FL 34234. Phone: (941) 359-7534 Fax: (941) 359-6107 Email: [finaid@ringling.edu](mailto:finaid@ringling.edu)