

HAZARDOUS MATERIALS LEAKS / SPILLS

Flammable, Toxic, Corrosive, Oxygenic

- **Evacuate all persons from the affected area immediately.** Confine the fumes or fire by closing all of the doors in the affected area. Do not return to the affected area until instructed by the proper authority that it is safe to do so.
- Anyone who may be contaminated by the spill is to avoid contact with others as much as possible, begin washing with water immediately and remain in the vicinity to give their names to the police. Required first aid and clean up by specialized authorities will be started at once.
- If necessary, sound the building fire alarm so evacuation can begin.
- In order to respond effectively in an emergency situation, one needs to be aware of the location of fire alarm pull stations, extinguishing equipment, stairwell safe areas, and exit routes.
- Dial 359-7500 to notify the Office of Public Safety of the problem. Give your name, department and the location of the emergency. Suspected gas leaks or suspicious odors should also be reported so that appropriate action can be taken.
- Evacuate to a distance of at least 300 feet from the building or as directed by emergency personnel.
- Do not return to the building unless instructed to do so by a Public Safety officer or other proper authority.