



PreCollege 2017 Housing Contract

June 25 – July 22, 2017

Please read, complete and affix your signature to this Contract and return it to the address below. Residence Hall rooms provide suite-style shared bathroom facilities for up to four students. Check-in begins at 12:00 PM on June 25, and check-out is no later than 3:00 PM on July 22. **Students provide their own linens, towels, study lamps and other personal items.** This Contract becomes a binding agreement between Ringling College of Art and Design and the person(s) whose name(s) is (are) subscribed herein. Please **PRINT or TYPE** all requested information except signatures. Completed, signed forms should be returned to the address below. Your \$275 Residency Deposit is listed on your invoice and will be refunded at the end of the Contract period if there is no damage to the room and you have not incurred any other charges against your account. Damages above and beyond \$275 are the responsibility of the parent/guardian, and will be billed accordingly.

STUDENT CELL PHONE NUMBER: _____ (for College's On Campus Emergency Alert System)

Name: _____
Last First Middle Initial

Address: _____
Number/Street

City State Zip Code

Date of Birth: _____ Gender: Male _____ Female _____

Housing Disability Accommodation(s) that you are requesting: _____
I am requesting special housing accommodations in accordance with attached documentation from a certified professional.
Please Note: If you are also requesting *academic* accommodations, you must submit information and documentation on Student Health Form A.

Name of Parent(s)/Guardian residing with student: _____

Mother's (Guardian's) Phone(s): (Day) _____ (Eve/Wkend) _____ (Cell) _____

Father's (Guardian's) Phone(s): (Day) _____ (Eve/Wkend) _____ (Cell) _____

Indicate person you authorize the College to contact in event of an emergency: (If same as above parent(s), check here _____).

Name Address Number/Street City State Zip Code

Telephone: (Day) _____ (Evening/Weekend) _____ (Cell Phone) _____
(Please Circle PREFERRED Phone Number)

**** SEE REVERSE SIDE FOR CONTRACT CONDITIONS and HOUSING ROOMMATE REQUESTS ****

I/we have read noted in the Contract conditions on the reverse side, and understand that the Contract period shall be for the full PreCollege Perspective program duration. By signing this Contract, the student acknowledges that all terms and conditions of this Contract have been read and understood, and that in consideration of the furnishing of housing accommodations and food service by Ringling College of Art and Design, the student hereby agrees to abide by all the terms and conditions as set forth herein.

Student Signature Date Parent or Guardian Must Co-sign Date

I, as parent/guardian, will be solely financially responsible for all PreCollege tuition and fees for my child.

Signature of Parent/Guardian Date Print Name of Parent/Guardian

Mailing address City State Zip Code

CONTRACT CONDITIONS

1. It is understood and agreed that this is a Contract for residence hall accommodations and privileges; and that this Contract incurs a Residency Deposit of \$275 against damage and program fines or exceptional charges. This Contract constitutes an application by Student for a space (not a particular room) and is not binding on the College until confirmed in writing by the College.
2. The College agrees to consider roommate requests provided and submitted by the Student when assigning room accommodations, but the College guarantees no specific room assignment. It is understood that discriminatory requests or practices are contrary to the philosophy of the College and will not be considered by the College.
3. It is agreed and understood that the Contract Term shall be for the entire term of the PreCollege 2017 program unless terminated as per item #4 below.
4. All notices of intent to break this Contract must be submitted in writing to the Associate Director of Continuing Studies and must be co-signed by the Student's parent or legal guardian. A Contract for housing accommodations and food services at Ringling College of Art and Design, upon being breached by the Student, or otherwise terminated by the College, is subject to the following refund provisions:
 - Withdrawal by the Student from Ringling College of Art and Design prior to the first day of classes (providing the Student has not assumed occupancy). The following refund policy applies:

Up to May 5, 2017	100% of program and supply fees and taxes and Residency Deposit fee
Through May 19, 2017	100% of tuition, room and board (plus tax) and Residency Deposit fee
Through June 2, 2017	75% of tuition room and board (plus tax) and Residency Deposit only
Through June 9 2017	50% of room and board fees and taxes and Residency Deposit only
THEREAFTER	No refund other than the Residency Deposit, if no deductions apply
 - In the event that the Student is suspended or expelled from PreCollege, no refund shall be given. The Student is required to vacate the Residence Halls within 24 hours after receipt of notice from the College.
5. It is understood that the food service program consists of a basic plan providing nineteen (19) meals per week, with 3 meals per day Monday through Friday and 2 meals (brunch and dinner) on Saturday and Sunday.
6. It is agreed that the Student must vacate and remove personal property from the Student's room within twenty-four (24) hours after a voluntary withdrawal from PreCollege.
7. It is agreed that the College may not be held responsible for loss or damage, from any cause, to the personal property of the Student, nor will the College be responsible for any liability to the person or property of the Student, and that the Student does assume the responsibility for suitable personal and property liability protection. Further, the College cannot, and does not, guarantee against failure of mechanical equipment, interruption of utilities, or voltage surges in electrical currents.
8. The College reserves the right to reassign any room a Student does not occupy by the day after required housing check-in.
9. Students are responsible for knowing and observing College regulations and procedures as set forth in official publications, which are incorporated herein and by reference made a part hereof. The Student hereby agrees to abide by any such rules and regulations in force at any given time and reserves to the College the right to change such rules and regulations, as the College may deem timely and appropriate. The Student understands that copies of said documents and policies are available upon request to the Associate Director of Continuing Studies and Special Programs at Ringling College. Violations of College regulations may result in immediate dismissal with no refund.
10. Should the student pose a threat to self or others, immediate removal from campus and dismissal from the program will be necessary.
11. Authorized College personnel may enter Student rooms to assure that College policies are being upheld when concerns about health and/or safety exist and to inspect and perform repairs and maintenance to the space as the College may reasonably desire at all times.
12. Rooms are to be kept clean and orderly at all times and are to be used for residence only. Charges will be made for damages to or unauthorized use or alterations to rooms, equipment of buildings, and/or special cleaning necessitated by improper care of rooms or equipment. Students are jointly responsible for care of public areas and equipment. Damage occurring to a common area as a result of the action of Students shall result in a recovery assessment to all Students responsible. Where insufficient evidence exists to charge individual Student(s), assessments for damage may be made to all Students assigned to a hall, floor or an entire building, as appropriate. Only the College through its authorized personnel shall make all repairs and maintenance in residence halls.
13. It is agreed that the Student will not commit or suffer waste upon the premises of the residence halls of the College; nor use said premises for any unlawful purposes; nor assign this Contract or underlet the premises assigned to the Student; nor sell, transfer or otherwise permit the use of personal food service privileges under this Contract to another person.
14. The Student agrees to surrender possession of premises assigned in as good order and condition as the same now are, reasonable use and natural wear and tear thereof, and damages by fire or unavoidable casualty without fault of the Student excepted. Any damage or fines that are the responsibility of the Student will be deducted from the \$275 Residency Deposit after check-out inspection is completed or the Student has left housing.

HOUSING ASSIGNMENTS:

Ringling College of Art and Design does not discriminate on the basis of sex, age, gender, color, race, national or ethnic origin, religion, marital status, sexual orientation, sexual identity, disability, veteran status, genetic information, or any other basis prohibited by law when assigning housing placement.

Accommodations during PreCollege are double occupancy, in suite-style residences; on rare occasions, rooms may be tripled in order to house overflow student participants.

Name of person also attending PreCollege you are requesting as a roommate, if applicable: _____
(Roommate requests must be received no later than May 15, 2017, or may not be accommodated.)