



Ringling College
of Art + Design

PreCollege 2017

Permission to Leave Campus

(Or for family visits during PreCollege)

RETURN AT CHECK IN or EMAIL TO: precollege@ringling.edu

PRINT STUDENTS NAME: _____

PRINT NAME of Parent/Guardian Requesting Permission: _____

DATE and TIME student will be picked up (or a visit is planned): _____

NAME OF PERSON who will pick up student: _____

Students must check out with designated staff member at the Residence Life office on the ground floor of Goldstein Residence Hall. ID will be checked at time of pickup.

Relationship to student if not parent/guardian: _____

DATE and TIME student will be returned to campus: _____

Student MUST check back in with staff at the Residence Life office.

Name of person returning student if different from above: _____

Reason for Requested Absence: _____

Except in emergency or urgent cases, requests should be submitted either at CHECK IN on Sunday, June 25th, or emailed well in advance of a requested absence or visit. After that date, we request at least a week's notice so staff can be assigned to check a student out and back in to campus. Requests for weekend visits or absences received after 12 noon on Friday for that weekend are NOT possible.

SIGNED by Parent/Guardian: _____