

# HURRICANE PLAN PREPARATION

*Ringling College will activate our Hurricane Plan when a storm is projected to approach our area. In the event that Ringling College decides it is in the best interest of the students to evacuate the campus, we need your assistance in order to best protect you, our community and the campus.*



## Evacuation Information

All notices about evacuation, closure of the campus and re-opening of the campus will be sent to all members of the Ringling College community via the RCAD Alert system (which distributes via text message, email, and voice message to registered cellular phones). Please be sure your cellular contact information is updated within self-service at [my.ringling.edu](http://my.ringling.edu). Updates will also be posted at [www.ringling.edu/alert](http://www.ringling.edu/alert). Information is also posted with the local media.

Prior to any evacuation, students residing on-campus will meet with their RA's to review procedures.



## Planning

1. Have a plan. Every student needs to have a plan for two evacuation potential locations:  
(1) in Sarasota or a nearby county and  
(2) home or other location further away.
2. Students may wish to develop a budget to share driving and hotel expenses with other students.

3. Students/Parents may wish to purchase a refundable plane ticket that can be used during hurricane season or holiday travel.
4. Again, make general plans now. When a storm is approaching the area, talk with your loved ones to let them know your specific plans about where you will go.
5. Make sure your loved ones know how to contact you and stay in touch with them throughout the storm.
6. Before leaving campus, be sure to designate an out-of-state family member or friend to serve as an Emergency Contact.
7. Before you leave the campus, and if you change locations after leaving the campus, be sure to update your information on the Emergency Contact Information and Evacuation Worksheet.
8. Be sure to include in your plan a safe location for your animal(s) if you have any. This may be with you, with a friend, in a kennel in a non-evacuation zone, or in a pet friendly shelter (You will need vaccination records.). Do not leave your animals behind.
9. If you have not made an evacuation plan, you will be taken to an area shelter once the area shelters open. Public Shelters are a last option because they are less comfortable and it is more difficult for you to secure your belongings.



## Vehicles

1. As a storm approaches and definitely before evacuation, fill your gas tank and prepare your vehicle for travel. Gas may be hard to find during the evacuation. Prices may also increase due to the demand.
2. Take your vehicle with you, if possible. If this is not possible, make sure that your car decal is properly displayed so that you can be identified as the owner.
3. Review your automobile insurance policy to determine if damage from a hurricane is covered.

11. Clothing
12. Extra set of car keys
13. Contacts or glasses
14. Cash and change (ATM's may not function)
15. Some form of personal ID (License, Passport, etc.)
16. Cell phone, chargers (consider a solar charger)
17. Insurance cards/information for health, vehicle and property
18. Animal supplies (Proper ID, collar, vaccination paperwork, cage, leash, ample water and food, and any necessary medication)



## Emergency Supply Kit

An emergency situation can be frightening, especially when your parents cannot be with you at the time of the emergency. It is your responsibility to be prepared before, during and after the emergency. One way to be prepared is by putting together an emergency supplies kit. Below is a list of essential items that you should prepare to have handy in case of an emergency.

1. Water – pack a three day supply of one gallon per person per day.
2. Non-perishable food
3. Can opener
4. Battery powered hand crank AM/FM radio
5. NOAA Weather radio with extra batteries
6. Flashlight and extra batteries
7. First aid kit
8. Prescription medications
9. Personal hygiene items
10. Blanket, pillow, and towel



## Preparing Your Residence

1. Take your most important belongings, valuables and personal documents with you.
2. Take course materials with you.
3. Empty and unplug your refrigerator. Wrap towels at base to absorb water in case of defrost due to power outage.
4. Remove and cover electronic items that may be damaged by water.
5. Unplug all power cords.
6. Close and lock windows if operable. Do not tape.
7. Remove your trash.
8. Lock your door.
9. Ringling College is not responsible for any vehicles left on- campus.
10. Ringling College strongly encourages you to know what is in your family's homeowner's policy as some do not cover residence hall rooms. Consider getting renter's or property protection insurance and check to see if your belongings are covered because of a hurricane.

