

IMMUNIZATION PACKET INSTRUCTIONS

Ringling College of Art and Design requires that all first-year and transfer students submit an immunization packet. Please download the mandatory immunization packet and create an account with Med+Proctor to submit your forms for verification.

DOWNLOADING THE IMMUNIZATION PACKET:

Download and print the immunization packet through MedProctor or [via this link](#).

- Immunization Packet Part A: This form will need to be completed by a licensed medical provider.
 - If you have an official copy of your records, they can be submitted in lieu of Part A.
 - Please note: Any official documents that are submitted must include a licensed medical provider signature/stamp.
 - If you receive titers or labs, be sure to include the lab reports.
- Immunization Packet Part B: All students must also complete this page, which is the Acknowledgment of Medical Policies and Health Insurance Requirement.

UPLOADING YOUR IMMUNIZATION PACKET:

Please follow these instructions for Med+Proctor registration and immunization packet upload.

1. Visit medproctor.com and select Student Registration/Log In.
2. Select Ringling College of Art and Design.
3. Enter your Ringling username and password.
4. Upload your immunization packet (Part A or an official copy of your immunization record, Part B, and any additional documentation).
5. Please allow two to three business days for processing and verification. You do not need to pay for an expedited review if offered.
- 6. Be sure to check your Ringling email for all verification updates from Med+Proctor. This is how you will be notified of any outstanding items.**

If you have any questions about the required immunizations, you can access the Live Chat box on the Med+Proctor website, visit <https://support.medproctor.com>, or email help@medproctor.com. You can also email healthforms@ringling.edu.